

## Employment / Apprenticeships

You may be interested in an apprenticeship, training, employment or further education. Throughout sixth year, if appropriate, your school will look to source a work placement. Skills Development Scotland will also meet with you to explore potential options and help you apply for any suitable opportunities.

Supported Employment may also be an option and this can be explored further at the transition meetings.

Foundation Apprenticeships are also available on school option forms from S5

### **Skills Development Scotland** Leasachadh Sgilean na h-Alba

61 Stirling Street, Airdrie, ML6 0AS

[myworldofwork.co.uk](http://myworldofwork.co.uk) – The help you need for the career you want.

[ourskillsforce.co.uk](http://ourskillsforce.co.uk) – Making skills work for employers.

[apprenticeships.scot](http://apprenticeships.scot) – Find an apprenticeship. Recruit an apprentice.

[sds.co.uk](http://sds.co.uk) – Making skills work for Scotland.

A useful website to help you know more about your options is:

[www.planitplus.net](http://www.planitplus.net)

### **Supported Employment**

#### **What we do**

We assist people with disabilities and those facing challenging barriers to gain employment and offer practical support to the employee and employer.

**Who is this service for?**

People with disabilities and those facing challenging barriers to gain employment and who work in the North Lanarkshire area.

**We achieve this by:**

Vocational profiling – we spend time with individuals to find out about their skills, abilities and support required when in work. This helps us to find the right job match.

Job finding – we search with and for the individual to find the right job.

Job coaching – we work alongside the individual when they start work, to help them learn how to do the job and to settle in.

Monitoring – we offer regular visits to the individual at their workplace to offer assistance to them and their employer if required.

**What people have said about having a job:**

“The service has changed my life. Not only do I have more confidence and money skills, I have made new friends, more money and, most importantly, a job”

“I would never have believed life could be this good. I would recommend the service to anyone”

People can access our service through:

- Self-referral
- Social worker
- Community psychiatry nurse
- Disability employment adviser
- Other professionals you may be involved with

**For further information, contact:**

Motherwell, Bellshill, Wishaw and Coatbridge area 01698 274500

Cumbernauld, Kilsyth and Airdrie area 01236 638909

**Foundation Apprenticeships 2018-2020**

**What is a Foundation Apprenticeship?**

Foundation Apprenticeships enable high school pupils to gain an industry-recognised qualification whilst gaining invaluable work experience. This will help students build the skills and knowledge of their chosen field of study.

The Foundation Apprenticeship is a two-year course starting in S5 and will be part of the student's timetabled subjects. In the classroom they cover the theory behind each role then they'll get the opportunity to put the theory into practice in the workplace during their placement. This exposure to the world of work will give pupils a jump start in their career.

The hands-on work experience will lead to an industry-recognised qualification, set at SCQF Level 6 (the same level of learning as a higher) and based on existing industry-recognised qualifications including Scottish Vocational Qualifications (SVQs) and National Progression Awards (NPAs)

After successful completion of the Foundation Apprenticeship course you are guaranteed an interview on the NLC Modern Apprenticeship course for your specific subject. Terms & Conditions Apply

### **Progression from the Foundation Apprenticeship**

There are several options you can choose once you have completed the Foundation Apprenticeship. These include the following:

- Modern Apprenticeship
- Technical Apprenticeship
- Higher National Certificate/Diploma
- Higher Education Studies at University

### **We have variety of subjects available:**

- Engineering
- Financial Services
- Scientific Technologies
- Social Services and Health Care
- Social Services (Children and Young People)

For more information on these subjects follow the link:

<https://www.northlanarkshire.gov.uk/jobs-and-training/our-modern-apprenticeships>.

If you are struggling to decide which Modern Apprenticeship is for you?

Get in touch at [earlycareersteam@northlan.gov.uk](mailto:earlycareersteam@northlan.gov.uk) and the team can go over any questions you have about the Modern Apprenticeships and which ones might be right for you.

## Become a Modern Apprentice

### **If you are aged 16-19, a Modern Apprenticeship could be the ideal way for you to start your career**

We have a wide range of exciting opportunities available - from Administration to Early Years & Childcare and Land Based Engineering to Professional Cookery.

If college or university is not for you, this is a fantastic way to gain a nationally recognised qualification, while gaining invaluable experience in a working environment.

While on the programme you will be paid a training allowance and there can be opportunities for further training and development or even a permanent job.

You can apply for these opportunities on our job portal [MyJobScotland](#). If your application is successful we will invite you in for an interview for that specific post

Training/Apprenticeships

Education and Families

Municipal Buildings

Kildonan Street

Coatbridge

ML5 3BT

Tel 01236 812514

## **Employability Fund Programmes**

New College Lanarkshire works with Skills Development Scotland (SDS) to deliver a range of courses through the Employability Fund. There are a number of Providers out with New College Lanarkshire who also offer Employability Fund programmes.

It's all about building confidence, boosting communication skills and teamworking – and many of our students have gone straight into jobs with their work placement employers.

Applicants must meet certain criteria, including being unemployed and aged over 16 years-old.

There are three levels of courses that we offer:

- Stage 2 – Prepare Yourself For Work, a program to create a foundation upon which you can build your employability skills, personal development and core skills.
- Stage 3 – Entry Into, a program to help you develop vocational skills and enhance employment opportunities through work experience with a local employer.
- Stage 4 – Career Ready, a program to provide industry-specific courses with opportunity for direct access to employment.

For more information, email [employabilityfund@nclan.ac.uk](mailto:employabilityfund@nclan.ac.uk) or call 0300 555 8080 or visit the website:

[www.nclanarkshire.ac.uk/courses/employability](http://www.nclanarkshire.ac.uk/courses/employability)

## **Prince's Trust Team programs at New College Lanarkshire**

Our 12-week personal development programs in Motherwell, Cumbernauld and Coatbridge Campuses offer the chance to gain new skills, take a qualification and meet new people.

### **When you come on board, you'll be challenged to:**

- Take on your own group community project, making a positive difference to your hometown
- Take part in an action packed residential trip
- Get two weeks' work experience in an area that you're interested in
- Develop your English, Maths and employability skills

As part of the course, we also spend some time developing your interview and CV skills to ensure your confidence is sky-high for when taking the next step.

The program is completely free and won't affect your Jobseeker's Allowance. Subsistence and travel costs will also be covered.

### **Fair Start Scotland**

Fair Start Scotland is a new employment support service which helps people living in Scotland to find work.

Choosing to take part in Fair Start Scotland will not affect the benefits you get.

### **How Fair Start Scotland can help**

Fair Start Scotland can support you if you have struggled to find a job which meets your needs.

This may be because you:

- have a disability or additional support needs
- have a health condition
- have caring responsibilities
- are a single parent
- have been unemployed for a long time
- are a care leaver

Fair Start Scotland's services are delivered by different providers across the country. If you choose to take part you will meet with an advisor who will give you support and guidance.

Your advisor can help you:

- Recognise your skills and create a CV
- Prepare for interviews
- Find opportunities to help you gain skills and experience
- Find jobs which meet your needs

The service also works with employers to help them understand the support and training you need to stay in work.

### **After you've found a job**

Fair Start Scotland will continue to give support after you've found a job. This means that there is someone to help should you have any problems or questions up to 12 months after you start working.



## **Eligibility - who can take part**

You may be able to use Fair Start Scotland's services if you live in Scotland and:

- have the right to work in the UK
- are over 18 and out of work

You may also be able to use the service if you are 16 or 17 and are either:

- disabled; or
- receiving Employment Support Allowance or Universal Credit

Contact details for our offices in Lanarkshire are:

Hamilton - [01698 543200](tel:01698543200)

Airdrie - [01236 439623](tel:01236439623)

## **Community Learning and Employability Hub**

If you are aged 16-19 years and currently not in employment, education or training why not consider coming along to North Lanarkshire Council's Community Learning and Employability Hub. The hub can offer you a more flexible, individualised approach to learning through an activity agreement. You will receive help and support with a personalised and varied programme of learning. The hub will give you the chance to:

- Get help with CV writing, job applications and interview skills
- Gain accredited qualifications such as First Aid and Health and Safety
- Boost your confidence by learning new skills and help you achieve your goals
- Improve your health and wellbeing with a free leisure pass

- Lunch is provided and travel costs covered with a free travel pass

If you think you would like to come along to one of the hubs and find out a little bit more about how we can help either send an email to the following address

[activityagreement@northlan.gov.uk](mailto:activityagreement@northlan.gov.uk) or contact the hub closest to your locality

### **North Learning Hub**

(Covering Cumbernauld, Kilsyth and surrounding villages)

Link Community Centre

Tryst Road, Cumbernauld G67 1EY

Tel: 01236 632680, Mob: 07534 268822

### **South Learning Hub**

(Covering Motherwell, Wishaw and Shotts)

Newarthill Community Centre,

42 High Street, Newarthill,

Motherwell ML1 5JU

Tel: 01698 403799, Mob: 07903 334360

### **Central Learning Hub**

(Covering Coatbridge, Airdrie and Bellshill areas)

9 Old Monkland Road,

Coatbridge ML5 5EA

Tel: 01236 638486, Mob: 07834 312119

So if you are interested make sure you give us a call or pop in to find out more!

### **Project SEARCH**

Project SEARCH is a one year employability programme that serves young people with learning disabilities and autistic spectrum conditions. The project covers an academic year, from August to June, students attend the project Monday to Friday from 9.00am to 3.30pm. The goal for each student is competitive employment. To reach that goal, the project provides real-life work experience combined with training in employability and independent-living skills to help young people with learning disabilities and autism spectrum conditions make successful transitions to productive adult life. The Project SEARCH model involves an extensive period of skills training, career exploration and continuous feedback from instructors, job coaches and employers. As a result, at the completion of the training project, students with learning disabilities are employed in rewarding jobs. In addition, the presence of a Project SEARCH program can bring about long-term changes in business culture that have far-reaching positive effects on attitudes about recruiting people with disabilities and the range of jobs in which they can be successful.

North Lanarkshire Council runs two Project SEARCH sites, in University hospitals Monklands and Wishaw in partnership with NHS Lanarkshire, New College Lanarkshire and Serco. The recruitment for each site commences in March of each year.

***All information provided by the North Lanarkshire Council Transition team.***